

# The Federation of Heathfield and St Francis Schools



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Executive Headteacher  
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20 July 2021

Dear Parents and Carers

I hope you and your families continue to keep safe and well.

I can hardly believe we have reached the end of another academic year. Whilst it has certainly been another challenging year, once again, your children have lifted our spirits and brought sunshine into our lives.

At the end of any year we have to say goodbye to staff and pupils/students. We thank all the staff leavers for their dedication and hard work, and we wish them well in their future endeavours. I must make a special mention to Sue K and Loraine R who, between them, have dedicated 50 years of their working lives to our schools. We thank them for making a positive difference to so many children and young people. We are also saying goodbye to four Governors, Ray, Maureen, Debs and Chris, who again, have dedicated decades of their time to education and Governance. A special mention to Chris, our Chair of Governors, who previously worked at St Francis for many years and has been the Chair since the two schools federated. Enjoy your retirement everyone! Lastly, to our wonderful pupils and students in Year 6 at Heathfield and Years 13/14 at St Francis, we say a huge thank you for your hard work and for providing us with so much joy and pride. We wish you all the very best in the next chapters of your lives.

As I am writing this, I do not know what September will bring. It is highly likely that we will continue with strict measures for at least a month. However, we do need to get back to normal school starts and finishing times, and I would kindly ask that no pupils/students arrive late or leave school early as of September. This is to optimise learning time. As a reminder, these are the timings of the school day:

## **Heathfield**

All to arrive at 9.15am

All to finish at 3.15pm

## **St Francis**

All to arrive at 9.00am

All to finish at 3.00pm

We will continue to have staff on duty managing the flow of traffic and we will spend the first week monitoring how this goes, making amendments if required. I thank you in advance for your patience with this.

I will be writing the risk assessment towards the end of the summer break and will publish this on the website for you to read.

With regard to contact tracing for Covid, this will be in place until 3.30pm on Friday 23 July. If your child tests positive within the 48 hours from finishing school tomorrow (Wednesday 21 July) please notify the relevant school. Thereafter, there is no need to contact us.

I also need to inform you that our telephone systems will be down from 2 August for two weeks. We will notify you of the new phone number when it becomes live.

Please look out for a bumper edition of our newsletter tomorrow. This features the achievements of every single class and is quite simply, a delight to read!

Finally, please take great care over the summer holiday and we very much look forward to seeing all pupils/students on Monday 6 September.

Very best wishes

A handwritten signature in blue ink that reads "Rachel Weldon". The signature is written in a cursive, flowing style.

Rachel Weldon  
Executive Headteacher