

The Federation of Heathfield and St Francis Schools



Oldbury Way, Fareham, Hampshire PO14 3BN

Executive Headteacher
Rachel Weldon NPQH BA (Hons) PGCE



20th March 2020

Dear Parents and Carers

First of all we would like to say thank you for your support over the last couple of weeks. We have received such positive comments from you for which we are extremely grateful. I would also like to say thank you to our wonderful staff who really have gone above and beyond. I cannot tell you how fortunate we are to have such a dedicated staff team.

The Government have requested that schools stay open for the most vulnerable children and those with EHCPs. Of course, all of our children fit into this category. They have also said that children are safer at home and that schools should be offering an emergency service; however, we consider ourselves to be your extended family and we want to be able to continue to offer provision as much as we are able. What this looks like moving forward is hard to predict; however, we intend to be open for the next two weeks staffing levels permitting. We will risk assess on a daily basis, which means we may not be able to accommodate everybody every day. As such, we will inform you should we need to make changes, which may include asking you to keep your child at home on certain days. If we absolutely had to we would restrict our places to those children whose parents are on the key worker list as defined by the Government.

We will keep you informed via text and both schools' websites. We have created a link on the home pages called 'Coronavirus latest updates and information'. This will contain all the most up to date information, as well as helpful links and advice.

If your child is currently off school please could we ask that you do not send him/her back before contacting the school. This will enable us to ensure we can manage the numbers attending each day. We completely accept that you may wish to keep your child off school and we fully support this. Rest assured that their absence will be recorded as authorised.

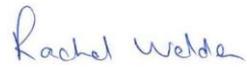
Because we will be operating at significantly reduced staffing levels, we are not able to provide individual packages of learning; however, there are very useful links on our website pages and we will shortly be adding lists of activities that you can undertake at home.

We want to keep life as normal as possible for our children, therefore please send them in school uniform. Lunch will be provided as normal at this stage.

Lastly, this unprecedented situation is immensely worrying but by working together we will get through it.

Please take care of yourselves.

Very best wishes

A handwritten signature in blue ink that reads "Rachel Weldon". The signature is written in a cursive, flowing style.

Rachel Weldon
Executive Headteacher