

# The Federation of Heathfield and St Francis Schools

Oldbury Way, Fareham, Hampshire PO14 3BN

Executive Headteacher  
Steve Hollinghurst B.A M.A (SEN) PGCE



The Federation of Heathfield and St Francis Schools is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure Barring checks along with other relevant employment checks. Our purpose is to enable pupils with Special Educational Needs to maximise their potential in all areas of their development. As a school community we celebrate achievement but always aim for progression

## **POST: LEARNING SUPPORT ASSISTANT (LSA Level 2)**

This document should be read in conjunction with the LSA 2 role profile determined by Hampshire County Council (attached).

### **Main Purpose of the Role**

To work in partnership across the Federation of Heathfield & St Francis Special Schools with teachers to enable pupils to participate fully in all aspects of school life.

### **Main Responsibilities**

The role embraces the four elements of support for PUPILS, TEACHERS, the CURRICULUM and THE WHOLE SCHOOL and may be based in any area of the school or across the school as required.

- Embrace the schools vision and values.
- Be vigilant in taking responsibility for safeguarding children and comply with the schools safeguarding policy.
- Provide support for pupils welfare and personal/intimate care.
- Provide support for the delivery of the curriculum, working predominantly with individuals and groups under the guidance of the teacher.
- Assist in the assessment and testing of pupils, and review of their progress.
- Contribute to planning of lessons and individualised programmes, and preparation of resources.
- Carry out specialist strategies and techniques in relation to pupils' special educational needs.
- Provide support to pupils in managing their behaviour and staying on task and monitor and support pupil well-being.
- Develop independence in all aspects of learning, while maintaining high quality and vigilant supervision of pupils.
- Liaise with parents and other professionals as required, under the direction of the teacher.
- **Maintain an awareness of school, national and statutory policies and requirements and apply these in the workplace.**
- Contribute to the achievement of key objectives in the School Improvement Plan by supporting the teacher with improvements in the classroom, supporting the school's wider role in the community.
- Undertake whole class supervision for occasional days in the absence of the class teacher.

*The post is open to development in such directions as the Headteacher, in consultation with the postholder, may determine in order that its objectives may be achieved.*

*The job description may be reviewed at the end of the academic year or earlier if necessary. In addition it may be amended at any time after consultation with you.*

Signed:.....

Date:.....