

The Federation of Heathfield and St Francis Schools



Oldbury Way, Fareham, Hampshire PO14 3BN

Executive Headteacher
Rachel Weldon NPQH BA (Hons) PGCE



9 February 2021

Dear Parents and Carers

Re: track and trace over half term and plans thereafter

As over the Christmas holiday, we need to continue to be responsible for track and trace in the February half term holiday. Therefore, should your child develop Covid-19 symptoms within 48 hours of finishing school (up to Sunday 14 February at 3.30pm) and s/he subsequently receives a positive Covid-19 test result, you **must** inform the school by emailing using only the following address:

a.federation@st-francis.hants.sch.uk

You do not need to let the school know if the test is negative. Please do not use any other method to contact the school.

This email account will be checked at 10.00am every day, up to and including Thursday 18 February. It will not be checked thereafter.

Should we receive notification of a positive case, we will notify you that your child needs to self-isolate. We will send you a text message that says when your child had contact with the positive case. S/he will need to isolate 10 days from the date of the contact. Please see the following website for more information on self-isolating:

<https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/how-long-to-self-isolate>

I genuinely hope that we do not have to put any of this into practice but we need to be prepared just in case.

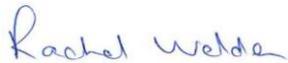
As I am writing this, we are no clearer as to the Government's plans for the lifting of lockdown restrictions. As such, our plans for the two weeks after half term are to remain as they are now. If your child attended school weeks beginning January 18 and February 1 they will attend for the week beginning Monday 22 February (for one week). If they attended school weeks beginning 25 January and 8 February they will attend for the week beginning Monday 1 March. Full time places will continue as normal. I am aware that we have spoken directly with some of you, therefore whatever has been agreed in these discussions will remain. We are hoping that we will be returning to normal as of

Monday 8 March but this will depend entirely on the Government's plans. We will of course keep you informed.

I hope that home learning is going as well as it can. We would be very grateful if you could complete the survey, sent with this letter to help us further improve our offer. We would also be delighted to receive photos or pieces of learning via the above email (please label your email with your child's initials and the class name) or via Google Classroom. Thank you.

Please take care.

Yours sincerely

A handwritten signature in blue ink that reads "Rachel Weldon". The signature is written in a cursive style.

Rachel Weldon
Executive Headteacher